

**COMMON COUNCIL PROCEEDINGS**  
**August 21, 2018**

The meeting was called to order at 5:30 PM by Councilman-at-Large Woloszyn followed by the Pledge of Allegiance.

Present: Councilmen Williams, Bamonto, Heenan, Civiletto, and Councilman-at-Large Woloszyn.

Also present: Mayor Rosas, City Attorney Morrisroe, City Treasurer Woods, City Assessor Mleczeko, City Clerk, Public Works Director Woodbury, Fiscal Affairs Officer Beach, Building Inspector Zurawski, HR Director Campola, Executive Assistant to the Mayor Westling, Director of Development Yanus, Festivals & Special Events Coordinator Rosas, Fire Chief Edwards and Police Chief Ortolano.

Certification of the Monday, August 6, 2018 Common Council Meeting was read by City Clerk Ramos.

**RESOLVED:** That the reading of the Monday, August 6, 2018 Common Council Meeting be Dispensed with.

Councilman Williams made a motion to dispense with the minutes. Seconded by Councilman Bamonto.

Carried, all voting aye.

Councilman Williams made a motion to go into Executive Session to discuss Personnel issues. Seconded by Councilman Bamonto.

Executive Session was called to order at 5:33pm.

Councilman Heenan made a motion to adjourn Executive Session. Seconded by Councilman Bamonto.

Adjourned at 5:57pm

Councilman-at-Large Woloszyn asked for a motion to reconvene from Executive Session.

Councilman Bamonto made a motion. Seconded by Councilman Civiletto.

**PUBLIC COMMENTS:**

No one spoke

**COMMUNICATIONS FROM THE MAYOR INCLUDING DISAPPROVAL MESSAGES:**

Mayor Rosas stated that he would like to recognize all of the City Department heads and Supervisors but especially the City's front line workers who helped out throughout the weekend. In my opinion, they did a great job. Today I attended a 90 year Anniversary celebration at ECR International and was informed that they have invested 1.5 million dollars in upgrades at the plant

here in the City of Dunkirk where they employ over 150 staff members. This is another company that is doing well. I would like to invite everyone to the official ribbon cutting at Wright Park on August 31<sup>st</sup> at 3:00pm.

#### **COMMUNICATIONS FROM THE PUBLIC AND PETITIONS:**

Request from Dunkirk High School Student Council requesting the closure of Sixth Street from Plover Street to Marauder Drive for the Food Truck event starting at 3:00pm on Friday, September 28, 2018.

Councilman-at-Large Woloszyn state a motion is needed to refer to appropriate departments as well as approve subject to appropriate insurances and usual conditions.

Councilman Bamonto made a motion to approve. Seconded by Councilman Williams.

Request from The Real Moms of Dunkirk Football Committee to have a Tag Day fundraiser on Saturday, September 1, 2018 from 9:00am-3:00pm. They are requesting the closure of the following intersections: Central Avenue and Fourth Street, Central Avenue and Fifth Street and West Doughty Street near the fire hall. Additionally they are requesting the use of barricades.

PULLED due to date conflict.

No Action Taken.

Notice of Claim from Gary Katta for alleged water damage due to a backup from the City system.

Councilman-at-Large Woloszyn stated a motion is needed to refer to the law department.

Councilman Williams made a motion. Seconded by Councilman Civiletto

Carried, all voting aye.

Loudspeaker Application from Dunkirk High School Student Council to use DJ Speakers at the Food truck event on Friday, September 28, 2018 from 3:30pm-7:00pm.

Councilman-at-Large Woloszyn state a motion is needed to refer to appropriate departments as well as approve subject to appropriate insurances and usual conditions.

Councilman Williams made a motion to approve. Seconded by Councilman Bamonto.

Carried, all voting aye.

#### **REPORTS OF STANDING COMMITTEES, BOARDS AND COMMISSIONS:**

Councilman Williams stated the boat race was awesome; it was great to see everyone out enjoying the event. Also inquired to DPW Director Woodbury for a status on the light at Second

& Roberts and inquired why H. Olsen & Son was doing patching on the end of Armadillo. DPW meeting is tomorrow at 4:00pm in the Mayors Conference room.

DPW Director stated that there is a purchase order in for a controller to replace that one and stated that H. Olsen had done some repair work after a sewer blowout on Lake Blvd during the rain event and they had extra materials left over so they were doing this at no charge.

Councilman Bamonto thanked Mayor Rosas, Hector Rosas, his staff, volunteers, seasonal workers, Chief Ortolano, Chief Edwards, Randy Woodbury, Mike Porphiglia and Russell Tenamore. It was great to have everyone pitch in and help with the Boat Race Event.

Councilman Heenan stated that at the last meeting there was mention of the Animal Shelter. I took a tour of it and I didn't notice a smell, I thought it was very nice; the dogs are up off the ground. A lot of old equipment was removed from the inside of the building and Randy had Parks go and clean up outside so it would look a little nicer. The Mayor had his impact team put a new epoxy finish on the floor.

Councilman Civileto thanked everyone who was in charge of public safety throughout the weekend. The Boat Race was fantastic. Thank you to Chief Ortolano, Chief Edwards, The Mayor, Hector, his whole crew, volunteers, Streets Department and Parks Department for making the City look fantastic. Everyone did a fantastic job.

Councilman-at-Large Woloszyn stated that he was happy to see that so many people attended not only the Boat Race but all of the activities that were on the water front over the weekend and announced there will be a Finance Committee Meeting on Thursday, August 30 at 4:00pm.

**UNFINISHED BUSINESS:**

**PREFILED RESOLUTIONS:**

**\*\* RESOLUTION #90-2018**  
**August 21, 2018**

**BY: COUNCILMEN HEENAN & WILLIAMS**

**CHARTER REVISION PROPOSAL:  
ADJUST PAY, HOURS OF HUMAN RESOURCES DIRECTOR**

**WHEREAS**, this Council passed Resolution #96-2017 on November 6, 2017; which created the new position of Human Resources Director, an at-will position appointed by the Mayor per Section 2.03 of the City Charter that is a full-time position paying \$60,000.00 plus full benefits package; and

**WHEREAS**, this Council passed Resolution #20-2018 on February 6, 2018 consenting to the appointment of Mr. David Campola to the position of full-time Human Resources Director; and

**WHEREAS**, over the past few months, Mr. Campola has switched to part-time, both in pay and in hours, as with his years of experience and current HR staff available, along with the assistance of the Mayor's part-time Executive Assistant, who has HR experience, the work has been handled sufficiently; therefore, be it

**RESOLVED**, that this Council amends the position of Human Resources Director to a part-time position of 20 hours per week paying \$30,000.00 plus full benefits package; and be it further

**RESOLVED**, that as this is a change to the Charter, a vote has to be preceded by a Public Hearing to be held at the next regularly scheduled Council Meeting.

WITHDRAWN

NO ACTION TAKEN

**\*\* RESOLUTION #90-2018**  
**August 21, 2018**

**BY: COUNCILMEN HEENAN & WILLIAMS**

**AUTHORIZING ALTERNATIVE HOURS FOR CITY HALL EMPLOYEES**

**WHEREAS**, the City of Dunkirk's departments and staff that work at City Hall typically work from 9AM to 5PM; and

**WHEREAS**, the City of Dunkirk has maintained alternative hours for the summer with no staffing issues; and

**WHEREAS**, the City should have the option of adopting alternative hours for city hall departments and staff, be it 8AM to 4PM, or 8:30AM to 4:30PM; and

**WHEREAS**, such changes in the work schedule are subject to Department Heads staffing and rotating shifts as needed for offices that need to remain open until 5:00 pm, and subject to review by union representatives for the respective bargaining units affected by any change in work schedule; now, therefore, be it

**RESOLVED**, that the Dunkirk Common Council does hereby authorize the Mayor and the City Hall departments and staff to have the option of alternative hours through November 9,2018.

Carried, all voting aye.

**\*\* RESOLUTION # 91-2018**  
**August 21, 2018**

**BY ENTIRE COUNCIL:**

**ACCEPTING GENERAL CONSTRUCTION CONTRACT BASE BID  
FOR CENTRAL CONNECTIONS BICYCLE AND  
PEDESTRIAN IMPROVEMENT PROJECT**

**WHEREAS**, following public advertisement, one sealed bid was received on August 20, 2018, for required work along Central Avenue – base bid in the amount of \$612,379; and,

**WHEREAS**, the base bid of \$612,379 is from Lake Shore Paving 7 Osmer St, Jamestown, NY 14071; and,

**WHEREAS**, the bid has been deemed responsible by City Development and by the City's Consulting Architect, who recommend quickly accepting this bid so the work can be started; now, therefore be it

**RESOLVED**, that the Mayor is hereby authorized and directed to execute a contract for Central Connections Bicycle and Pedestrian Improvement Project totaling \$612,379 with Lake Shore Paving 7 Osmer St, Jamestown, NY 14071, contingent upon the contractor first meeting all approvals from the grant received from New York State Empire State Development, by Mayor Rosas, and the City Development Department for this project.

Carried, all voting aye.

**ADJOURNMENT:**

Councilman Williams moved to adjourn. Seconded by Councilman Civiletto

Carried, all voting aye.

**Adjourned at 6:14 PM**

**Edwin C. Ramos, City Clerk**

\*\*Please note resolutions were misnumbered during the August 21, 2018 Common Council Meeting. These meeting minutes reflect the correct resolution numbers.

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